

# SSQA QUILT DISCOVERY DAY GRANT

## Letter of Agreement

Send only this original with your grant application.

If your group is awarded a grant, a copy of this letter, signed by an SSQA officer, will be returned with the grant check.

We accept and will follow the SSQA Quilt Discovery Day Grant award requirements:

1. \_\_\_\_\_ (name of group) will host a Quilt Discovery Day open to the public.
2. All information on the attached application is correct and accurate. Any changes of contact information will be given to SSQA immediately.
3. All quilt documentation will be made in a format compatible with the Quilt Index ([www.QuiltIndex.org](http://www.QuiltIndex.org)) and will be made available for inclusion with the Florida collection at such a time as the information may be added to the Quilt Index data.
4. The grant money awarded by SSQA will be used only for the purpose stated in the application. Any unused portion of the grant award will be returned to SSQA.
5. The Review Letter will be completed and returned within 60 days of the event.
6. Sunshine State Quilters Association will be included in all event materials and publicity as a sponsor. The website address (<http://www.ssqa.org>) will be included where possible.
7. The Quilt Discovery Day will be held within one year of receiving the grant award.
8. Should the Discovery Day be cancelled, SSQA will be notified immediately and the entire grant money awarded returned immediately.

Group Officer signature:

Office:

Date:

SSQA Officer signature:

Office:

Date: